



## Application Form

**Personal details** *(please write in block capitals)*

Full name:	
Have you been known by any other name(s)?	
Address:	Daytime contact number:
	Home telephone number:
	Email:
Postcode:	Date of birth:
National insurance number:	
Notice period, or date when you would be available to start work:	
Do you hold a full UK driving license?	

**Position Applied For**

Position		Location	
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**IF YOU ARE APPLYING FOR PART-TIME WORK, PLEASE INDICATE YOUR AVAILABILITY**

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After School Club					

**Current/ Last Employment-** *Please include voluntary, paid and unpaid work*

Employer Name			
Employer Address			
Post Title			
Brief Description of Duties			
Date From		Date To	
Reason for Leaving			
Notice Period			

## Employment history

Please give details of your current or most recent employment first. Include paid and voluntary work.

Employer Name and Address	Job title	Start Date	End Date	Reason for Leaving

*Continue on a separate sheet if necessary.*

**Education, training and development**

Please give details of your education and training, starting with the most recent. Include any formal qualifications or certificates you may hold.

Start / end date	University, college, school or training establishment	Qualification or course details	Grade

**Personal statement**

Please state why you think you are suitable for this job. Give examples where appropriate and ensure that you address the points covered in the job description. Continue on an additional sheet if necessary.

## References

Please give the contact details of two people who are willing to provide references regarding your suitability for the post. One must be your current or most recent employer.

First referee: Present / most recent employer	Second referee
Name: Address:  Job Title or Occupation:  Email: Telephone: Relationship to applicant:	Name: Address:  Job Title or Occupation:  Email: Telephone: Relationship to applicant:

Can we approach your referees prior to interview?      Yes / No

## Criminal convictions

Due to the nature of this post and the law relating to it, you must disclose all criminal convictions and cautions. It is a condition of any subsequent employment that you have done so. Failure to answer honestly in subsequent paperwork you will be asked to complete could result in instant dismissal or disciplinary action.

Any information that you supply will be dealt with on a confidential basis. Kidz Play will only take into account when considering your application those convictions or cautions relevant to the nature and purpose of the post for which you are applying.

The post is subject to a satisfactory Disclosure and Barring service being obtained for the successful applicant.

## Declaration

I have read and understood the above statement. If I have any convictions or cautions to declare I will supply details of them at the time of application to Kidz Play at the address shown below:

I further certify that the information contained on this application form is accurate and true

Signed: ..... Date: .....

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Please return this form to Kidz Play(uk) Ltd, Unit 404, Solent Business Centre, Millbrook Road West,  
Southampton, SO15 0HW

If you receive no further communication within 6 weeks of the closing date please assume that your application has been unsuccessful. Thank you for your interest in the post.